

WHISTLEBLOWER REPORT FORM

REPORTER'S INFORMATION (Though non-mandatory, you are encouraged to disclose your identity for effective investigation)

Name: _____

Position & Name of Organization: _____

Contact Numbers: _____

E-Mail Address: _____

PERSON YOU WISH TO REPORT

Name: _____

Position & Name of Organization: _____

Contact Numbers: _____

E-Mail Address: _____

COMPLAINT: *Briefly describe the misconduct / improper activity and how you know about it. Specify what, who, when, where and how. If there is more than one allegation, number each allegation and use as many pages as necessary.*

1. What misconduct / improper activity occurred?

2. When and where did the incident occur? How did you become aware of the incident?

3. Did you approach the party involved? If yes, what was the outcome?

4. Is there any evidence that you could provide us? Are there other details or information which would assist us in the investigation?

4. Are there any other parties involved other than the suspect stated above?

5. Any other comments?

Signature: _____

Date: _____

Note: * - You SHOULD NOT attempt to obtain evidence for which you do not have a right of access since whistleblowers are 'reporting parties' and NOT 'investigators'.